

## ACTION OFFICER TOOLS

### Distribution Lists for Correspondence

(Last updated: 13 May 2019)

Action officers preparing correspondence may select all or some of the following distribution lists (DLs) by doing either of the following:

- Copy the applicable addresses into the DISTRIBUTION or CF portion of the document.
- Copy the applicable DL short-name (that is, the white text in the blue box following the words "Memorandum for") and paste it into the "MEMORANDUM FOR" line of the memorandum (for example, HQ USAREUR Staff Principals). This option is preferred when the correspondence is intended for all addresses within a given DL.

HQ USAREUR
<b>Memorandum for HQ USAREUR Staff Principals</b>
SGS, HQ USAREUR, Unit 29351, APO AE 09014-9351
Dir, IRACO, HQ USAREUR, Unit 29351, APO AE 09014-9351
G1, USAREUR, Unit 29351, APO AE 09014-9351
G2, USAREUR, Unit 29351, APO AE 09014-9351
G3/5/7, USAREUR, Unit 29351, APO AE 09014-9351
G4, USAREUR, Unit 29351, APO AE 09014-9351
DCSENGR, USAREUR, Unit 29351, APO AE 09014-9351
G6, USAREUR, Unit 29351, APO AE 09014-9351
G8, USAREUR, Unit 29351, APO AE 09014-9351
CH, USAREUR, Unit 29351, APO AE 09014-9351
PAO, USAREUR, Unit 29351, APO AE 09014-9351
CSURG, USAREUR, Unit 29351, APO AE 09014-9351
IG, USAREUR, Unit 29351, APO AE 09014-9351
JA, USAREUR, Unit 29351, APO AE 09014-9351
PM, USAREUR, Unit 29351, APO AE 09014-9351
<b>Memorandum for HQ USAREUR Units</b>
Cdr, HHBN (Prov), HQ USAREUR, Unit 29351, APO AE 09014-9351

USAREUR Units
<b>Memorandum for USAREUR Major Subordinate Commands</b>
Cdr, 21st SC, Unit 23203, APO AE 09263-3203
Cdr, 7th MSC, Unit 23203, APO AE 09263-3203
Dir, TLSC-E, Unit 28038, APO AE 09112-8038
Cdr, 16th Sust Bde, Unit 23716, APO AE 09034-3716
Cdr, 18th MP Bde, Unit 29708, APO AE 09112
Cdr, 7th ATC, Unit 28130, APO AE 09114-8130
Cdr, 2CR, Unit 28038, APO AE 09112-9820
Cdr, 10th AAMDC, Unit 25357, APO AE 09067-5357
Cdr, 12th CAB, Unit 28710, APO AE 09177-8710
Cdr, 19th BCD, Unit 3105, APO AE 09094
Cdr, 173d Abn BCT, Unit 31426, APO AE 09605-1426

These distribution lists are maintained by the DMB, OKM, OCOS, HQ USAREUR. For updates or changes, please send an email to [usarmy.sembach.usareur.mbx.pubsmail@mail.mil](mailto:usarmy.sembach.usareur.mbx.pubsmail@mail.mil).

**Memorandum for USAREUR Operational Control (OPCON) Commands**

Cdr, 2d Sig Bde (Theater), Unit 29800, APO AE 09005-9800  
Cdr, 30th Med Bde, Unit 29218, APO AE 09136-9218\*  
Cdr, 66th MI Bde, Unit 29500, APO AE 09005-9500  
Cdr, 405th SB (Army Field), Unit 23152, APO AE 09227-3152\*  
Cdr, 409th SB (Contracting), Unit 28231, APO AE 09136-8231\*

**\*NOTE:** Specialized command subordinate to 21st SC

**Memorandum for USAREUR Supporting Commands**

Cdr, RHCE, Unit 29421, APO AE 09136-9421  
Cdr, USACE Europe District, CMR 410, Box 1, APO AE 09049-0001  
Cdr, 5th MP Bn (CID), Unit 23119, APO AE 09054-3119

**IMCOM Directorate-Europe Organizations**  
**Memorandum for IMCOM Directorate-Europe and United States Army Garrisons and Forward Operating Sites in Europe**

Dir, IMCOM-Europe, Unit 23103, APO AE 09136-3103  
Cdr, USAG Ansbach, Unit 28614, APO AE 09177-8614  
Dir, Camp MK,<sup>1</sup> Unit 83101, APO AE 09749-3101  
Dir, FOS NSTA,<sup>2</sup> Unit 83010, APO AE 09753-3010  
Cdr, USAG Bavaria, Unit 28130, APO AE 09114-8130  
DGM,<sup>3</sup> Garmisch Community, Unit 24515, APO AE 09053-4515  
DGM, Hohenfels Community, Unit 28216, APO AE 09173-8216  
Cdr, USAG Benelux, Unit 21419, APO AE 09708-1419  
DGM, Brussels Community, Unit 30031, APO AE 09714-031  
DGM, Schinnen Community, Unit 21602, APO AE 09703-1602  
Cdr, USAG Rheinland-Pfalz, Unit 23152, APO AE 09067-3152  
DGM, Baumholder Community, Unit 23746, APO AE 09034-3746  
Cdr, USAG Stuttgart, Unit 30401, APO AE 09107-0401  
Cdr, USAG Italy, Unit 31401, APO AE 09630-1401  
DGM, Livorno Community, Unit 31301, APO AE 09613-0001  
Cdr, USAG Wiesbaden, Unit 29623, APO AE 09096-9623

**NOTES:** 1. Camp Mihail Kogălniceanu (Romania)  
2. Forward Operating Site Novo Selo Training Area (Bulgaria)  
3. Deputy garrison manager (DGM)

**Other Tenant Units in Europe\***

CDRUSAFRICOM, Unit 29951, APO AE 09751-9951  
CDRUSEUCOM, Unit 30400, APO AE 09131-0400  
Cdr, USARAF/SETAF, Unit 31410, APO AE 09630-1410  
Dir, AAFES-Eur, Unit 4210, APO AE 09136-4210  
Dir, DECA-Eur, Unit 3060, APO AE 09021-3060  
Dir, DODDS Europe, Unit 29649 APO AE 09136-9649  
Cdr, MNBG-E, KFOR, Camp Bondsteel, APO AE 09340  
Cdr, USANATO Bde, Unit 28230, APO AE 09136-8230  
Cdr, AFNORTH Bn, Unit 21420, APO AE 09705-1420  
Cdr, AFSOUTH Bn, PSC 813, Box 23, FPO AE 09620-0001

**\*NOTE:** For this category, memorandums usually will not be addressed to "Tenant Units of the Army in Europe," but rather individually to the specific organizations.