AEXX-XXX-XX (RN XX-XX) D Mmmmm 20YY

MEMORANDUM FOR XXX

SUBJECT: Xxxx Xxxx Xxxx

1.  Xxx.

 a. Xxx.

 b. Xxx.

 (1) Xxx.

 (2) Xxx.

 (a) Xxx.

 (b) Xxx.

2. Xxx.

3.  Xxxx.

4.  The POC is Xxxx.

 RONALD R. RAGIN

 Major General, USA

 Deputy Commander, Sustainment

CF: