AEXX-XXX-XX (RN XX-XX) D Mmmmm 20YY

MEMORANDUM FOR XXX

SUBJECT: Xxxx Xxxx Xxxx

1.  Xxx.

 a. Xxx.

 b. Xxx.

 (1) Xxx.

 (2) Xxx.

 (a) Xxx.

 (b) Xxx.

2. Xxx.

3.  Xxx.

4.  The POC is Xxx.

 ANDREW D. CECIL

 Brigadier General, USA

 Deputy Commander,

     Mobilization and Reserve Affairs

CF: