AEXX-XXX-XX (RN XX-XX) D Mmmmm 20YY

MEMORANDUM FOR XXX

SUBJECT: Xxxx Xxxxx Xxxxx

1.  Xxx.

2.  Xxx.

 a. Xxx.

 b. Xxx.

 (1) Xxx.

 (2) Xxx.

 (a) Xxx.

 (b) Xxx.

 Controlled by:

 CUI Category(ies):

 Limited Dissemination Control:

 POC:

3. Xxx.

4. The POC is Xxx.

 FIRST NAME MI. LAST NAME

 Rank, BR [*Delete this line if not military*]

 Duty Position Title

CF: